



Arizona Department of Agriculture Central Licensing

Physical: 1010 West Washington Street, Phoenix, Arizona 85007
Mailing: 1802 West Jackson Street, No. 78, Phoenix, Arizona 85007
(602) 542-3578 FAX (602) 542-0466
<https://opm.azda.gov>

Request for Reciprocal Applicator Certification

Applicants who are certified applicators in another state or jurisdiction may request reciprocal certification in Arizona by reviewing the information below and completing the requirements therein.

1. Complete and submit the enclosed Reciprocal Certification Eligibility Verification form. Please provide the document to your issuing state for completion. They may return the form to us directly via email, mail, or fax; or returned it to you.
2. Complete and submit the enclosed Request for Reciprocal License Application along with the applicable application fee (\$50.00 for Private or Commercial Applicator Certification or \$100.00 for Golf Applicator Certification).
3. Submit a front and back photo-copy the applicator certificate/license you hold from the state indicated on the Reciprocal Certification Eligibility Verification form. This must be a current and valid certificate/license at the time the application is submitted.
4. Complete and submit a Statement of Lawful Presence to receive Public Benefits form along with a front and back copy or your “evidence of lawful presence” as defined in form.
5. Pay your Arizona certification fee.

Be prepared to submit a letter of authorization to the state that issued your certification, granting authority to the Arizona Department of Agriculture access to your complaint or violation history.

Attention Aerial Applicators: Your aircraft must be registered and licensed in the state of Arizona.

If you have further questions you may contact the following Department via email at licensing@azda.gov or via telephone at 602-542-3578.



Arizona Department of Agriculture (AZDA)
 Central Licensing Section
 Physical Location: 1010 W Washington St., Phoenix, AZ 85007
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 W: <https://agriculture.az.gov> Email: licensing@azda.gov

FOR ADA USE ONLY

License No: _____
 Postmark Date: _____
 Check No.: _____
 Check Amount: _____
 Line Number: _____

**Request for Reciprocal Certification
 Agricultural Restricted Use Pesticide Applicator Certification**

Commercial (PUC) or Private (PUP) Applicator = \$50.00 Golf (PUG)Applicator = \$100.00

Applicant Name*: _____ Government Employee: Yes ___ No ___

Social Security Number*: _____ E-Mail Address: _____

Mailing Address*: _____ City* _____ State* _____ Zip* _____

Daytime Phone*: _____ Cell: _____ Fax : _____

Employer Name: _____ E-Mail Address: _____

Mailing Address: _____ City _____ State _____ Zip _____

Daytime Phone: _____ Employer Fax _____

What State is your resident pesticide certification in*: _____ When does this certification expire*: _____

Have you ever had a similar certification revoked, suspended, or denied in this or any other jurisdiction during the last three years? If YES, please explain _____

Please indicate the Certification Categories you are requesting to be licensed in:	
Test Category	Please mark the applicable categories
Commercial, Golf, Private - National Core	
Commercial - Agriculture Pest Control	
Commercial - Forest Pest Control	
Commercial - Seed Treatment	
Commercial, Golf - Aquatic Pest Control	
Commercial, Golf, or Private - Fumigation	
Golf - Ornamental & Turf	

All items identified with an (*) must be completed. Applications that do not contain the required information cannot be processed.

Pursuant to A.A.C. R3-3-208.C – An individual seeking fumigation certification must first be certified as a commercial, golf, or private applicator.

**Disclosure of the applicant’s social security number is mandatory pursuant to Arizona Revised Statute (A.R.S.) §§ 25-320(P) and 25-502(K) to aid the Arizona Department of Economic Security.

Return this application, along with your \$50.00 fee for Commercial or Private or \$100.00 fee for Golf, to the address above. Please make check or money orders payable to the Arizona Department of Agriculture. The Department is required by law to process this application within 70 days from the date received. However, our goal is to process the application as timely as possible, normally this takes less than 14 days. Do not send cash! Incomplete applications or applications with incorrect funds will be returned.

The undersigned hereby makes application for a certified commercial applicator license, pursuant to A.R.S. 3-363.10(g). By my signature below I agree to conduct business as a certified commercial applicator pursuant to Title 3, Arizona Revised Statutes and Rules adopted thereto. The information contained in this application is true and accurate. I understand providing false information in the State of Arizona is a felony.

Signature*: _____ ate* _____

Arizona Reciprocal Certification/License Eligibility Verification

Certification Information Provided to:

Mail to:
Arizona Department of Agriculture - Central Licensing
1802 West Jackson Street, No. 78, Phoenix, AZ 85007

Email to:
licensing@azda.gov
Fax to:
Arizona Department of Agriculture - Central Licensing
(602) 542-0466

Applicator Information: (Please Print)

Last Name: _____ First Name: _____ MI: _____

Applicator License/Certification Number:	Applicator's State of Residence:
Applicator Address Information: Street Address (No PO Box):	Mailing Address: (if different)
Phone Number:	Alternate Phone Number:

This Section to be Completed By Licensing Authority from State of Issue/Government Agency.

State of Issue/Government Agency: _____ Applicator Certified records have been disposed:

Type or Title of License Issued: _____ License Expiration Date: ____/____/____

How was certification obtained? Exam Workshop Other: _____

Did Applicator take the National Core Exam? Yes No

If no, is the National Core Exam incorporated in your category-specific exam? Yes No

Category	Category Description	Date of Certification	Certification Expiration Date

Has this applicator's certification or license been suspended, revoked, canceled, denied or is any such action pending? Yes No

If yes, please explain: _____

Did the applicator test or certify in your state? Yes No If no, in which state did the applicator test? _____

Original date of certification: ____/____/____ Did Applicator Score 75% or more? Yes No

Information Completed By:

Signature: _____ Date: _____

Name (Print): _____ Title: _____

Agency: _____ Phone: _____



ARIZONA DEPARTMENT OF AGRICULTURE

CENTRAL LICENSING

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Statement of Lawful Presence to Receive Public Benefits Certifications/Licenses

Arizona Revised Statutes § 41-1080 requires that an individual applying for a license issued by the Department—(i) for the purpose of operating a business in Arizona or (ii) to someone who provides a service to any person where the license is necessary in performing that service—must submit certain documentation that satisfactorily demonstrates that the applicant is lawfully present in the United States. If the documentation does not contain a photograph of the applicant, the applicant must also present a government issued document that contains a photograph.

Directions: All individual applicants for a license or certification covered by these laws must complete this form and provide evidence by submitting a copy **(front and back, if any)** of one or more documents from the lists below declaring your citizenship or lawful alien status with your application. **If your documentation of lawful presence does not have a photograph, you must also provide a government issued id with a photograph.** If the Department has evidence you have previously submitted proof of United States citizenship or a non-expiring work authorization issued by the federal government, you do not have to do so again. **Please DO NOT provide a copy of your Social Security Card.**

APPLICANT INFORMATION

APPLICANT'S LEGAL NAME (Print or type) _____

TYPE OF LICENSE/CERTIFICATION APPLICATION (check one) NEW RENEWAL

EVIDENCE OF CITIZENSHIP, NATIONAL OR ALIEN STATUS

Evidence of Citizenship – please check the box corresponding to the document you are providing. The following documents need only be supplied once as long you remain certified.

- A birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after January 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time) (unless the applicant was born to foreign diplomats residing in such a jurisdiction);
- Form N-550 or N-570, United States Certificate of Naturalization
- Form DD-214 (Report of Separation Military Discharge Document) showing US Place of Birth
- United States Passport; or A foreign passport with a United States visa.
- Report of birth abroad of a U.S. citizen (FS-240) (issued by the Department of State to U.S. citizens); Certificate of Birth (FS-545) (issued by a Foreign Service post) or Certification of Report of Birth (DS-1350); Statement provided by a U.S. consular official certifying that the individual is a U.S. citizen

- Form N-561, Certificate of Citizenship
- Form I-197, United States Citizen Identification Card
- Form I-873 (or prior versions), Northern Marianas Card
- Statement provided by a U.S. consular official certifying that the individual is a U.S. citizen (given to an individual born outside the United States who derives citizenship through a parent but does not have an FS-240, FS-545, or DS-1350)
- Form I-872 (or prior versions), American Indian Card with a classification code "KIC"; A tribal certificate of Indian blood; or A tribal or bureau of Indian affairs affidavit of birth.

Evidence of Lawful Presence – please check the box corresponding to the document you are providing. The documents listed below must be submitted with every new certification application and certification renewal, no exceptions.

- Arizona Driver’s License issued after 1996.
- A driver’s license issued by a state that verifies lawful presence in the United States; which does not include Alaska, Hawaii, Iowa, Illinois, Michigan, Montana, North Carolina, Nebraska, New Mexico, Nevada, Oklahoma, Oregon, Rhode Island, Texas, Utah, Vermont, Washington, or Wisconsin; unless the driver’s license is compliant with Federal Real ID requirements.
- Form I-551 (Alien Registration Receipt, Resident Alien, or Permanent Resident Card; aka Green Card)
- Form I-766 (Employment Authorization Document)
- Form I-94 (Arrival/Departure Record)
- Form I-688B (Employment Authorization Card)
- Unexpired temporary I-551 stamp in foreign passport or on Form I-94
- Order from an immigration judge showing deportation withheld
- Order of an immigration judge granting asylum
- Grant letter from the Asylum Office of the U.S. Citizenship and Immigration Service

DECLARATION

All applicants must complete this section. I declare under penalty of perjury under the laws of the state of Arizona that the answers I have given are true and correct to the best of my knowledge and that the document(s) submitted demonstrating lawful presence are true.

APPLICANT’S SIGNATURE

TODAY’S DATE