



Stage II Decommissioning Reference Guide

This guide is meant to be a summary of the requirements and does not remove any obligation of a regulated party to follow any rules or statute requirements in Arizona Revised Statutes Title 3, Chapter 19 or Arizona Administrative Code Title 3, Chapter 7.

1. The rules for decommissioning may be found under Arizona Administrative Code (A.A.C.) R3-7-913: http://apps.azsos.gov/public_services/Title_03/3-07.pdf
2. Submit a notice of intent form online 10 days prior to decommissioning (A.A.C. R3-7-913(F)) at the following link:
https://ctutools.azda.gov/dwm/pv/Vapor058_LocationSearch.asp
3. If there are any changes to the date of decommissioning, file a new notice of intent form online at the same link 24 hours prior to construction.
4. Decommission in accordance with the Petroleum Equipment Institute (PEI) Recommended Practice 300, and additionally purge any liquid from the vapor piping at required under A.A.C. R3-7-913(H). PEI RP 300 can be purchased online at <http://www.pei.org/rp300> or we have a copy at the office that is available for viewing.
5. Leave a copy of the checklist on site following decommissioning. This may be in electronic form (from the online submittal in item #6 below) or paper form. A copy of the paper form is available upon request.
6. Submit the checklist required under A.A.C. R3-7-913(I) online at the same link noted in item #1 within 10 days of completion.
7. Schedule and conduct vapor recovery testing within 60 days following completion of decommissioning (A.A.C. R3-7-913(J)). Testing shall be scheduled and conducted by a licensed vapor recovery Registered Service Representative and shall be scheduled on the Division's online vapor recovery scheduler as a "vapor decommission test." The required test procedures are outlined in A.A.C. R3-7-1005.

Please e-mail any questions to dwm@azda.gov