

**NOTICE AND AGENDA FOR THE ARIZONA ICEBERG  
LETTUCE RESEARCH COUNCIL MEETING**

**Arizona Department of Agriculture  
1688 West Adams Street, Room 110  
Phoenix, AZ 85007**

**Tuesday, November 16, 2021 @ 10:00 a.m.**

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Arizona Iceberg Lettuce Research Council (AILRC) and to the general public that the AILRC will hold a meeting open to the public at the date, time and location listed above. Members of the AILRC will attend either in person or by telephone conference call. The AILRC may vote to hold an executive session for the purpose of obtaining legal advice from the Council's attorney on any matter listed on the agenda pursuant to A.R.S. 38-431.03 (A)(3). The Council may take formal action on any of the agenda items listed below.

For the convenience of the Council and the public, the order of the agenda items may be changed at the discretion of the Chair. The agenda for the meeting is as follows:

- |   |                                   |
|---|-----------------------------------|
| 1. Call to order—   | Christopher Clayton               |
| 2. Roll call—   | Lisa James                        |
| 3. Approval of minutes—   | Christopher Clayton               |
| • August 12, 2021   |                                   |
| 4. Approval of Financial Report—  | Christopher Clayton<br>Lisa James |
| 5. Election of AILRC Treasurer—   | Christopher Clayton               |
| 6. Update on AZDA and Budget Issues—  | Susan Chase                       |
| 7. Member Term Expirations—   | Lisa James                        |
| 8. Executive Session for the purpose of obtaining legal advice pursuant to A.R.S. 38-431.03(A)(3) on any matter on the agenda—  | Christopher Clayton               |
| 9. Call for Public Comment—<br>Pursuant to A.R.S. 38-431.01(H) Members of the Council may not discuss or take legal action on any matter raised during open call to the public unless that matter is properly noticed for discussion and legal action. Council members are limited to asking staff to review the matter, responding to criticism or asking that the matter be put on a future agenda. | Christopher Clayton               |
| 10. Next Meeting/Adjourn—   | Christopher Clayton               |

For additional information, please call Lisa James, Council Administrator at (602) 542-3262. Persons with a disability may request a reasonable accommodation such as a sign language interpreter by contacting agency AZDA Coordinator, Melissa Meek (602) 542-0925 (voice) or 1-800-367-3839 (TDD Relay). Requests should be made as early as possible to allow time to arrange the accommodation.

Dated this 9th day of November, 2021.