

NOTICES OF SUBSTANTIVE POLICY STATEMENT

SUMMARIES AND LOCATION OF STATEMENTS

Substantive policy statements are written expressions that inform the general public of an agency’s current approach to rule or regulation practice as defined under A.R.S. § 41-1001(24).

Agencies are required to prepare a Notice of Substantive Policy Statement and publish the titles of its substantive policy statements, a summary of statements, and its website where full statements can be reviewed under A.R.S. § 41-1013(B)(9). These notices are published in this section of the *Register*.

Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect an agency’s internal procedures and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the APA.

Any person may petition an agency under A.R.S. § 41-1033(A)(2) to review an existing agency practice or substantive policy statement that the petitioner alleges to constitute a rule.

Contact the agency liaison listed under Item #6.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF AGRICULTURE ANIMAL SERVICES DIVISION

[M24-51]

- 1. Statement title and policy number:**
Arizona Department of Agriculture, Animal Services Division, Substantive Policy Statement 24-02, Exception to the Entry Permit Number Requirement under A.A.C. R3-2-602(B)
- 2. Is this a new policy or revision:**
New
- 3. Date issued and effective date (if different from the date issued):**
Date issued and effective: September 1, 2024
- 4. Policy summary:**
The Arizona Department of Agriculture (the “Department”), Animal Services Division is the agency that shall exercise general supervision over the livestock interests of the state of Arizona, pursuant to Arizona Revised Statutes (“A.R.S.”) §§ 3-1201, *et seq.*, and Title 3, Chapter 2 of the Arizona Administrative Code (“A.A.C.”). If importers, who ship livestock from another state into Arizona, utilize electronic Certificates of Veterinary Inspection (CVI) which are messaged directly to Arizona’s, U.S. Animal Health Emergency Reporting Diagnostic System (“USAHERDS”) database, the substantive policy statement provides an exception to the requirement in A.A.C. R3-2-602(B) to provide entry permit numbers for livestock imported into Arizona.
- 5. Authority (include the federal or state constitutional provision or statute, administrative rule, or regulation; or final court judgment):**
General authority: A.R.S. § 3-107
Specific authority: A.R.S. § 3-1203, and A.A.C. R3-2-101 and R3-2-602
- 6. Agency contact information:**
Name: Ryan Wolker
Title: State Veterinarian
Division: Arizona Department of Agriculture, Animal Services Division
Address: 1802 W. Jackson St., #78
Phoenix, AZ 85007
Telephone: (602) 542-4293
Fax: (602) 542-4290
Email: rwolker@azda.gov
Website: <https://agriculture.az.gov/animals>
- 7. An electronic copy of the complete policy can be viewed at:**
The substantive policy statement may be found on the official website of the Department. The URL for Department policies is <https://agriculture.az.gov/about-us/policies-statutes/substantive-policy-statements>
- 8. A paper copy of complete policy can be obtained at:**
You may obtain a paper copy of the policy, free of charge, from the Department at 1110 W. Washington St., Suite 450, Phoenix, AZ, 85007. Business hours are from 8:00 a.m. to 5 p.m., Monday through Friday, except for all major holidays. You may also contact the person listed in #6 above for other options.