



Arizona Department of Agriculture

Weights and Measures Services Division
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Weights and Measures Services Division (WMSD) Advisory Council Meeting Minutes August 9, 2019

1. Call to Order. - Mark Ellery, Chair
Called to order at 10:01.

2. Roll Call. - Michele Mellott
Council members present:

Stephen Austin (Den Mart Convenience Stores)
Mark Ellery (The Jet Companies)
Brent Erekson (Cochise Contractors)
Lynn Hamilton (Albertsons/Safeway)
Hadley Conner (Walmart) (joined on the phone)

Quorum? Yes.

Staff present:

Michelle Wilson
Michele Mellott
Kevin Allen

Public present:

Luke Pramod – Ramboll, representing WSPA
Gretchen Corey- Office of the Auditor General

Phone:

Amanda Gray- APMA
Mike Wilson- Arizona Propane Gas Association
Christen Monti- Arizona Propane Gas Association
Jeremy Gurlach - Veridus

3. Approval of June 27, 2019 Minutes. - Mark Ellery, Chair

Lynn made a motion to accept June 27th minutes.

Brent seconds.

Vote. Stephen aye, Mark aye, Brent aye, Lynn aye. Hadley was not yet present on the phone yet.

Motion passed.

4. Overview of WMSD Resource Allocation - Michelle Wilson

Michelle Wilson gave a presentation to council members and attendees regarding workload allocation. The presentation is posted on the website.

5. Overview of the RSR/RSA Program Requirements.

Michelle Wilson gave a presentation to council members and attendees regarding the Registered Service Repetitive/Registered Service Agency program requirements. The presentation is posted on the website.

6. WMSD Updates. - Hand Outs Michelle Wilson

Michelle Wilson provided an update on the proposals that will be evaluated during the Western Weights and Measures Association (WWMA) meeting in September 2019 and potential legislative proposals for 2020. A summary of WWMA agenda items is posted on the website.

7. Call to the Public.

This is the time for the public to comment. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

No comment.

8. Executive Session

To obtain legal advice pursuant to A.R.S. §38-431.03 (A) (3) on any matter on the agenda.

Not needed.

9. Next Meeting

Mark motioned to meet Nov. 14, 10AM. Second by Lynn. Passed
Motion to adjourn, Mark, second by Brent. Anonymous.