



ARIZONA DEPARTMENT OF AGRICULTURE

ANIMAL SERVICES DIVISION

1110 W WASHINGTON ST. STE 450

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PHOENIX, ARIZONA 85007

(602) 542-6407 selfinspection@azda.gov

December 16, 2016

Laws 2016, 2nd Regular Session, Chapter 160 (SB 1344, Ag Omnibus Bill) went into effect on August 6, 2016. The bill made changes to livestock inspection requirements in Arizona Revised Statutes (ARS) §§ 3-1337(D) and 3-1337 (E). Specifically, SB 1344 allows the Department to approve self-inspection by movers of all livestock. The bill also removed the requirement that swine be inspected by a Livestock Officer or Inspector before they are slaughtered, sold, purchased, driven, transported, shipped, or conveyed.

Since swine are now part of self-inspection, swine owners need to submit their self-inspection application (https://agriculture.az.gov/sites/default/files/Attachment%20C_0.pdf), which must be renewed every two years pursuant to R3-2-702, just like all other livestock owners are required to do. Swine owners will also have to obtain a seasonal pass (<https://agriculture.az.gov/seasonal-passes>) in order to show their swine at an exhibition. Therefore, a self-inspection certificate and seasonal pass took the place of a swine inspection form for exhibition swine.

The bill removed the \$0.20 per head self-inspection fee for movers of cattle and allows the Director, in consultation with the Department Advisory Council, to establish a fee for the self-inspection book. At the Council's June 14 meeting, the Council adopted a \$1.00 per certificate fee. Therefore, a 25-page feedlot self-inspection book will cost \$25; a 20-page dairy book will cost \$20; and a 10-page book will cost \$10 for non-range, range, sheep, goat, and swine owners. Pursuant to section 3 of the bill, you will not receive your certificates until you have paid and we have received the fee. Sheep, goat, and swine owners are now required to pay for a self-inspection book. Please note that Beef Council fees still have to be paid and mailed to the Department with the completed certificates.

If you have old certificates that you haven't used yet, you can still use them. Once you run out of old certificates, then you will have to prepay to receive the new certificates. When mailing in the old certificates, you will still be required to pay the \$0.20 per head movement fee for beef cattle (both range and non-range), feedlots, and dairies. Goat and sheep owners will not pay any fees or charges when using their old certificates. Old certificates cannot be used for pigs.

The bill provides a list of information that can be included on self-inspection certificates. As a result, the following information is NOT on the new self-inspection certificates: instructions, phone number, location codes, date of owner's signature, buyer's signature, pen/lot number for feedlots, and permit number for dairies. Pursuant to R3-2-702, you are still required to return used or voided certificates to the Department within 10 days after the month in which the certificate was used or voided, along with any Beef Council fees.

We have pre-printed the majority of the information we have on file onto the certificates. If there are errors, please make appropriate corrections on the certificate. But do not return these unused certificates to the Department for corrections. We will make corrections to our records as we receive the completed certificates, and these corrections will be reflected in the next set of issued certificates.

If a self-inspection certificate isn't completed accurately, the certificate is invalid and the owner is subject to criminal citation pursuant to ARS § 3-1347. Please follow the instructions below when filling out your certificates.

Fill out where the livestock were shipped from, including the physical address.

Fill out where the livestock are being shipped to or who bought the livestock, including the physical address.

Include the name of the transporter.

Include the number and type of livestock being conveyed.

Fill out the official/animal ID numbers.

Fill out the date shipped.

Fill out the description or breed of shipment and the total head shipped.

Fill out the payment box for changes of ownership in cattle. Pursuant to ARS § 3-1236, there is a Beef Council charge of \$1.00 per head when any feedlot, dairy, range, or non-range cattle change ownership, including inspected commercial slaughter. Beef Council isn't charged if the auction collects the monies or if an owner has the cattle for less than 10 days. If you sell a calf that is less than 10 days old, you still have to pay Beef Council.

The owner shall sign the certificate.

For Dairy certificates, fill out the 86D backtag numbers.

If you would like to add the corresponding entry permit number to the certificate, please note that valid swine entry permit numbers begin with "H", valid sheep and goat entry permit numbers begin with "S", valid dairy cattle entry permit numbers begin with "D", and valid beef cattle entry permit numbers begin with "B". Each valid entry permit number also includes the month, year, and a sequence of other numbers.

For Range certificates, the brand design, brand number, brand location, and brand expiration date will be pre-printed.

A self-inspection certificate CANNOT be used for changes of ownership in range cattle, removal of range cattle from the State, or cattle custom slaughter because a livestock inspector must inspect these occurrences. If you need a livestock inspection, please call Dispatch at 623-445-0281.

A self-inspection certificate is NOT a Bill of Sale. Pursuant to ARS § 3-1291, an acknowledged (notarized) Bill of Sale is required when livestock are sold.

The white copy is to be mailed to the Department (see address below). The yellow copy must accompany the shipment. The pink copy is for the owner's records. The goldenrod copy is for the transporter.

You are required to return used or voided certificates to the Department within 10 days after the month in which the certificate was used or voided. Beef Council fees will still have to be paid and mailed to the Department with the used certificates. Make Beef Council checks payable to the Arizona Department of Agriculture, and note the certificate number on the check. Do not send cash. Please mail the completed certificates (or voided certificates) and payment to:

Arizona Department of Agriculture
Attention: Self-Inspection
1802 W Jackson St #78
Phoenix, AZ 85007-2617

Use the address above when mailing a check for a new self-inspection book, and note the self-inspection customer's name and/or brand number on the check.

Sending this correspondence "Attention: Self-Inspection" will insure that it reaches the correct office.

Thank you for your patience as we implement changes to the self-inspection program as required by SB 1344. If you have any questions, comments, or concerns, call 602-542-6407 or email selfinspection@azda.gov.