

Not-for-Profit Hemp Research Fee Waivers

Pursuant to [A.A.C. R3-4-1004](#), a person, company, college or university conducting not-for-profit research may be exempted from the licensing fee or fees provided that:

1. The applicant submits to the Department a request for an exemption of the licensing fee;
2. The applicant provides a summary of the research to be conducted;
3. The applicant provides a summary of the benefit to the agricultural community that will be gained;
4. The applicant signs into an agreement with the Department that as a result of the research conducted the applicant will not gain any monetary profit;
5. The research will be conducted in compliance with this Article or any other law, rule, or order governing the production of industrial hemp; and
6. The results or summary of the research will be published or made publicly available.

Restrictions

1. A licensee shall not change not-for-profit research to for-profit research without notifying the Department and paying the required licensing fee.
2. Hemp and hemp products produced under a hemp research exemption, excluding hemp seed, are not eligible to enter the commercial stream of commerce.

This fee waiver applies to the following hemp licenses:

- Grower
- Harvester
- Transporter
- Processor

Instructions to Request an Exemption for Industrial Hemp Research:

Step 1. Request an Exemption:

- Submit to the Department a letter that includes the following:
 - A summary of the research to be conducted, and
 - A summary of the benefit to the agricultural community that will be gained.
 - If the research exemption is approved by the Department, the applicant will be notified to continue with Step 2.

Step 2. Complete the Application Process:

- Complete, sign, and submit a hemp application packet that includes:
 - A hemp application form (less the licensing fee)
 - [HempApplication.pdf](#)

- A Fingerprint Clearance Card Number issued by the Arizona Department of Public Safety
- A hemp research licensing agreement.
 - [_HempResearchLicAgreement.pdf](#)
- Supporting documents for lawful presence and
- A hemp locations form.
 - [HempLocations.pdf](#)
- Submit the completed and signed application packet to:
Arizona Department of Agriculture
EPSD - Industrial Hemp
1802 W. Jackson St., #78
Phoenix, AZ 85007

For additional information, please visit the [Industrial Hemp Research Page](#).