

Listed below are some suggestions that will assist you in meeting the requirements set in A.R.S. 3-3632 (B) (1-8) and A.A.C. R3-8-310 (B) (2) etc.

1. The address of the property to be treated.
2. A statement describing that the work is preventative or corrective.
3. A statement describing the evidence of infestation or damage.
4. A diagrammatic description showing the nature and location of evidence of infestation or damage, or both, if applicable.
5. A statement describing the treatment or repair method, including the name of the pesticide or device to be used and a diagrammatic description showing where the treatment or repair will be rendered.
6. The price for the work.
7. The terms for the service agreement provided by the business licensee.
8. The signature and license number of the person who made the inspection of the structure to be treated.

C. A certified applicator shall also give to the person requesting a proposal or treatment a written recommendation that verifies a particular problem and, in addition to the certified applicator's recommendation for treatment, shall advise the person of alternative treatments and methods, including integrated pest management methods, to alleviate the problem.

D. A treatment proposal shall not be in the same form or be construed as a wood-destroying Insect Inspection Report

AAC R3-8-310 Business Management

B. Use of business name and license number.

2. A business licensee shall prominently display the business name and license number, as recorded on the license issued by the PMD, on:
 - a. Customer proposals or contracts for pest management services;
 - b. Service records;
 - c. Inspection reports;
 - d. Written materials provided to customers or potential customers;
 - e. Correspondence;
 - f. Advertisements; and

The above suggestions are not intended to limit the amount of information that licensee chooses to place within their Wood-Destroying treatment proposal, but rather are the minimum requirements.