



Arizona Department of Agriculture

Weights and Measures Services Division
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DRAFT

Weights and Measures Services Division (WMSD) Advisory Council Meeting Minutes December 10, 2020

1. Call to Order: Mark Ellery, Chair

Meeting called to order at 1:02 p.m.

2. Roll Call: Michele Mellott

Council members present:

Mark Ellery (The Jet Companies)

Brent Erekson (Cochise Contractors)

Lynn Hamilton (Albertsons/Safeway)

Hadley Conner (Walmart)

Stephen Austin (Den Mart Convenience Stores)... presence verified visually (audio not working for Google Meet).

Quorum? Yes.

WMSD Staff present:

Kevin Allen, Associate Director

Michele Mellott

3. Approval of August 9, 2019 Minutes: Mark Ellery, Chair

Hadley Conner made a motion to accept May 9th minutes.

Mark Ellery seconded this motion.

Vote: 5 "Aye", 0 "Nay"

Motion passed.

4. WMSD COVID-19 Presentation: Kevin Allen, Associate Director

Presentation on the impacts of COVID-19 to WMSD operations. PDF version of this presentation is available on WMSD website. No questions or comments from council members or the public.

5. WMSD Regulatory Audit Presentation: Kevin Allen, Associate Director

Presentation on the findings and recommendations of the recent Auditor General Sunset Review and Key Regulatory Responsibilities Audit in regard to WMSD operations. PDF version of this presentation is available on the WMSD website. Kevin Allen mentioned that possible discussion item for next Advisory Council meeting is the “risk-based inspection approach”, as mentioned in the Key Regulatory Responsibilities Audit. No questions or comments from council members or the public.

6. WMSD Updates: Kevin Allen, Associate Director

- WMSD hired a second field investigator for the northern Arizona district to help distribute the workload in that district. New investigator is named Brian. Already conducting some inspections on his own. No questions comments from the council members or the public.
- AZDA Annual Report numbers... Kevin Allen went over WMSD statistics as provided on the AZDA Annual Report for fiscal year 2020. This report is available on the AZDA website. No questions or comments from the council members or the public.

7. Call to the Public.

This is the time for the public to comment. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

- Amanda Gray, Arizona Petroleum Marketers Association: “Is the department working on any legislation for the 2021 session?”
Answer, Kevin Allen: “No, other than our CBG workshops and we have been evaluating fuel formulations. Those legislative proposals cannot be sponsored by a state agency, they must come from industry. We are not working on anything directly, however, we are prepared if something comes up related to Cleaner Burning Gasoline in the 2021 session... we are prepared to provide technical information as we did at the beginning of the 2020 legislative session that ended up being cut short.”
Amanda noted “Thanks” in the comments.

8. Executive Session.

To obtain legal advice pursuant to A.R.S. §38-431.03 (A) (3) on any matter on the agenda.
None requested.

9. Next meeting.

Wednesday, March 10, 2021 (planned to be virtual, discussion about “risk-based inspection approach”)

Lynn Hamilton: “I am very interested in getting involved in the risk-based assessment.”

Lynn Hamilton moved to adjourn, Brent Erekson seconded. Meeting adjourned at 2:27 p.m.