



INDUSTRIAL HEMP PROGRAM

INSTRUCTIONS FOR CREATING MAPS

The following instructions outline required site map contents and basic instructions for obtaining a map.

All maps should be in color and note the following:

- Contain all applicant locations on a single map or more than one map if necessary.
- The applicant's full name printed on the page.
- If applicable, the full name of the business entity.
- The applicant's address, city, state and zip code printed on the page.
- View zoomed out to show the site location, a public roadway, and the road name.
- Greenhouses, indoor growing structures, and storage buildings; and the location ID/name of each structure.
- GPS coordinates for each field or building. GPS coordinates should be provided in DECIMAL DEGREES (DD) (DD.DDDDD); example: lat: 33.44951, long: -112.09564 with a pinpoint showing exactly where the GPS coordinate was taken.

Grower/Nursery locations will need to include:

- Outline of each separate field to be used for contiguous¹ planting;
- Location ID/name for each separate field; and
- Indicate the acreage/square footage for each field/greenhouse intended for contiguous planting.

Processor, Storage, Harvester, and Transporter locations will need to include:

- Location ID/Name for each location.

Use Google Earth (Preferred) or another web based mapping program, or obtain GPS coordinates from your smartphone. If you are unable to get the required coordinates in these ways, please visit www.geoplaner.com. Google Earth Pro can be downloaded for free at <https://www.google.com/earth/download/gep/agree.html>. If asked for a registration key, enter "GEPFREE".

Maps with legible handwritten information will suffice from Google Maps, MapQuest or another similar program; Farm Service Agency (FSA) maps; Property Valuation Administration (PVA) maps; or Soil Conservation Service.

¹ A contiguous field will NOT have any breaks, fence lines, tree lines, or roads dividing the field. Any field division shall be seen as two or more separate fields. Greenhouses and other indoor growing locations are treated as individual structures and need separate coordinates.



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To obtain a Google Map:

- Go to <http://maps.google.com/>.
- Type the address into the upper left box and hit enter
- Click the button in the lower left corner that says “Earth” or “satellite” for an aerial view of the location.
- Print out the map when you are satisfied with the level of zoom (i.e, should show at least one nearby road, the entrance to the site, and the location of the hemp sites), then finish by handwriting the required information.

To obtain a Map Quest map:

- Go to <http://www.mapquest.com/>
- Type the address into the upper left box and hit enter
- Click in the upper right corner on “Satellite” for an aerial view of the location.
- Print out the map when you are satisfied with the level of zoom (i.e, should show at least one nearby road, the entrance to the site, and the location of the hemp sites), then finish by handwriting the required information.

Example:



If you have any questions please call us at (602) 542-0955 or send an email to azhemp@azda.gov.