

Arizona Department of Agriculture
 Licensing and Registration Section
 1688 W. Adams, Phoenix, Arizona 85007
 Phone: (602) 542-3578 Fax: (602) 542-0466

FOR ADA USE ONLY	
Check #:	_____
Check Date:	_____
Check Amount:	_____
Line Number:	_____

Application for a Free Sale / Health Certificate

Company Name: _____ Tax ID #: _____
 Company Address: _____ City _____ State _____ Zip _____
 Company Phone #: _____ Fax: _____
 Company Contact: _____ E-Mail Address: _____
 Address to mail Certificates to: _____
 City _____ State _____ Zip _____
 Country of Importation _____ Value of Shipment _____

The cost of a Certificate of Free Sale is \$25.00 for each 100 products listed on the application, plus \$1.00 per page for any additional original copies requested at time of application. I would like to receive:

1 Original Certificate: _____ divided by 100 = _____ X \$25.00= _____
(# of products) (round to nearest high #)

_____ Copies @ \$1.00 per page _____ divided by 30 = _____ X \$1.00 = _____
(1 page = 30 products) (# of products) (round to nearest high #)

Total Due _____

Please make checks payable to the Arizona Department of Agriculture - ESD

List of Ingestible Products or Lot Numbers to appear on Certificate:

	BRAND	PRODUCT or LOT NUMBER	FLAVOR	PACKAGING
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

You may use a computer generated list, an E-Mail list, or Form 2 if necessary;

The above information is true and correct:

Printed Name & Title of Company Official: _____

Signature of Company Official: _____ Date: ____/____/____

*Arizona Department of Agriculture
Free Sale / Health Certificate
List of Ingestible Products / Lot Numbers*

	<i>BRAND</i>		<i>PRODUCT or LOT NUMBER</i>		<i>FLAVOR</i>		<i>PACKAGING</i>
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
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Free Sale / Health Certificate Worksheet

1. Is your Company or a Branch of your Company based out of Arizona?

___Yes ___No

- If your answer is yes and you are a Multilevel/Network Marketing Company, this application must come from the parent firm. Certificates can only be mailed to an address within the State of Arizona.

2. Can you provide us with 3 invoices/bills of lading for each product to be included on the Certificate to prove that the products are freely traded within the U.S. (Invoices must be dated within 3 months prior to the application date, one of the invoices must be from an Arizona buyer the other 2 can be from anywhere within the U.S., all must contain customer names, addresses, and phone numbers)

___Yes ___No

- **If your answer is "NO" to either question 1 or 2 you cannot receive a Health / Free Sale Certificate from the State of Arizona.**
- If your answer yes to both questions you may continue with the worksheet and application.

3. Listing the products on the Application:

- List products by **brand name, product name or lot number, and flavors or type**—e.g., "Chocolate" or "bottles/cans". **DO NOT LIST CONTAINER SIZES**—e.g., 16oz, 1liter, 2liter. (EXAMPLES: "Betty Crocker Frosting – Chocolate" – "Shasta Diet Cola – Cans" – "Kellogg's Corn Flakes" – "Bayer Aspirin")
- If you are exporting vitamins or supplements, for human or animals, please include a copy of the label for each product listed.
 - Products sold abroad under a different name than in the U.S. must be listed using the U.S. name.
 - The certificate will only be issued in the English language

4. **The Cost of a Health / Free Sale Certificate is \$25.00 for each 100 products listed on the application. Certificates expire one year from the date issued and then you must follow steps 1 and 2 to renew.**

- # of products to be listed on the Free Sale _____
- divided above number by 100 _____ (round to the next highest number)
- Multiply above number by \$25.00 _____ this is the amount you owe for the original.

5. Reprints or Copies of a Health / Free Sale Certificate

- Reprints or Copies of newly/previously issued certificates are available by request with in one year of the original date issued.
- To receive a reprint/copy, submit a copy of the certificate that was issued or request the number of copies needed on the original application and \$1.00 per page. (every 30 products = 1page)

- # of products listed on the health / free sale _____
- divided by 30 _____ (round to next highest number)
- Multiply above number by \$1.00 _____ this is the amount due for Reprints/Copies.

6. Total amount due

- Amount due for Original _____ (one time cost—expire yearly)
- Amount due for Reprints/Copies _____
- Total amount due _____ (add the above numbers)

Make Checks Payable to Arizona Department of Agriculture

7. **Health / Free Sale Certificates for Consumable items** are issued by the Arizona Department of Agriculture, send completed application and checks to:

Arizona Department of Agriculture
ESD Licensing Section
1688 W. Adams
Phoenix, AZ 85007
Phone: 602-542-0965 Fax: 602-542-0466

8. **Health / Free Sale Certificates for Non-Consumable items.** Contact the Arizona Commerce Authority.

Arizona Commerce Authority
International Business Services
333 N. Central Ave., Suite 1900
Phoenix, AZ 85004
Phone: 602-845-1257 Fax: 602-845-1201
www.azcommerce.com/services/international-business