



# Arizona Department of Agriculture

Animal Services Division  
Livestock Self-Inspection  
1688 W. Adams Street, Phoenix, Arizona 85007  
(602) 542-6407 FAX (602) 542-4290

## SEASONAL PASS INSTRUCTIONS

1. A Self-Inspection Seasonal Pass is required for all exhibition cattle, sheep, and goats owned by Arizona residents and exhibited in Arizona according to state law and rule (ARS 3-1346, R3-2-703). Swine are NOT issued a Seasonal Pass but have to be inspected by a Livestock Services field staff.
2. To receive a Seasonal Pass, the exhibitor must complete an application form. To have an application mailed or faxed to you, call the Self-Inspection desk at (602) 542-6407. The form is also available online at <https://agriculture.az.gov/sites/default/files/seasonapp1.pdf> (single animal) or [https://agriculture.az.gov/sites/default/files/SeasonalMultipleAnimals\\_2.pdf](https://agriculture.az.gov/sites/default/files/SeasonalMultipleAnimals_2.pdf) (multiple animals). Each exhibitor must be issued their own pass. Each exhibitor is allowed to list up to 10 animals on a pass.
3. The Seasonal Pass application must include the type of animal, breed, sex, color or markings, and permanent identification (e.g. brand, ear tag number, tattoo, microchip). The exhibitor must also provide proof of ownership for each animal by including an Arizona Self-Inspection Certificate number or an Arizona Livestock Inspection Certificate number (Form I). In addition, the exhibitor must provide a health certificate number, an entry permit number (if the animal is purchased out-of-state), and a bill of sale for each animal. If no proof of ownership can be obtained, an inspection with a Livestock Services field staff may be scheduled by calling (623) 445-0281. A Scrapies number and a Premises identification number are required for sheep and goats.
4. The fee for a Seasonal Pass is \$5.00 for up to 10 animals. An additional \$.50 per head is charged for each animal over 10. Payment may be in the form of a check or money order payable to the Arizona Department of Agriculture or ADA. Do NOT mail cash. The Seasonal Pass will be issued upon receipt of the application AND the fee, and it's valid for one year from the date of issuance. New animals may NOT be added on to an existing pass. A new application and fee must be provided, and a new pass will be issued.
5. The official, numbered Seasonal Pass issued by the Department must accompany the animals whenever they are moved. In the space provided, the exhibitor shall write the date of movement, name of exhibition, and location and return date for each animal. If an animal is sold, the holder of the pass shall return the completed pass (or a copy if animals which are sold are listed on the pass with others that are not sold) to the Arizona Department of Agriculture within two weeks of the sale or termination of the animal, at the end of the show season, or at the end of the issuing year if an animal is retained. If an animal is sold, the Seasonal Pass holder must provide the buyer's name, address, and phone number in the space provided on the pass.

Thank you for your cooperation. If you have any questions, please call the Self-Inspection desk at (602) 542-6407 or email at [selfinspection@azda.gov](mailto:selfinspection@azda.gov).